



# Pleasure and Leisure Health & Safety Document School and Group Visitors

## Location- Great Yarmouth Pleasure Beach



### Contents

Policy Statement

Our Aim

About the Pleasure Beach

Supervision

Coach Parking Facilities

Persons with Disabilities and/or special needs

Wheelchairs

Pushchairs

Attraction Welfare Arrangements

Code of Behaviour

Definition Index

Risk Assessment

## Health & Safety Policy Statement

The Pleasure and Leisure Corporation Plc is fully committed to the pursuance and maintenance of Health and Safety at Work as a declared objective.

The Directors resolve to take all necessary steps throughout the company to promote the objective for the good of our employees, visitors, members of the public, thereby improving efficiency and safety of our operation.

The requirements of the Health & Safety at Work 1974 and all the duties and obligations imposed by this Act, and any other Acts or Regulations affecting the company will be complied with.

Our responsibility will be to ensure effective implementations of this policy at the Pleasure Beach through its Directors, who will introduce all arrangements within the Pleasure Beach site for the safe activities of all their employees.

All company employees have a duty to take reasonable care for the health, safety and welfare of themselves, their colleagues and any other persons who may be affected by their acts or omissions at work. In order to achieve these objectives and comply with all legislative requirements the Company requires everyone's co-operation and commitment in pursuance of the highest standards of health and safety.

### Our Aim

We recognise that your protection is paramount. Therefore, we have in place policies and procedures, in an attempt to achieve such.

### About the Pleasure Beach

The Pleasure Beach is situated on the seafront at the Southern end of Great Yarmouth's Golden Mile and covers nine acres. We have a very varied selection of rides and attractions in order to ensure that we provide something for families and organised groups. In addition there are two amusement arcades, side stalls and a number of catering outlets with seated eating areas. Our open season runs from approximately late March to the end of October.

The Great Yarmouth Pleasure Beach has an excellent safety record due to good and regular servicing and maintenance. Every morning the rides are checked by our Maintenance team. The seasonal employees are all given an Induction course consisting of all aspects of Health and Safety requirements and Customer Care. They are then trained on the correct operation procedures for the ride or group of rides to which they are allocated.

### Supervision of organised groups

To ensure the group is well supervised we ask the group organisers to consider the following when assessing the supervisor – pupil ratio.

- Age, sex and ability of the pupils;
- The number of the pupils expected to visit;
- Pupils with special educational or medical needs;
- The degree of responsibility and discipline shown by the group;
- Previous experience on day outing responsibility, for both pupils and group supervisors;
- Local Authority guidance.

## Coach parking facilities

**Coach Parking-** Free Coach parking facilities are available with prior notice. Please contact the Pleasure Beach, prior to your visit, for further details.

## Persons with Disabilities and/or Special needs

We welcome persons with disabilities and/or special needs to enjoy the experience of the Pleasure Beach. Riders must be able to sit correctly throughout the rides, if any persons have special needs that would prohibit this, they must be accompanied.

Signage provided on the rides identifies specific health conditions that would prohibit some riders. For full details please visit the Pleasure Beach website to find our disabled policy.

Guide dogs are permitted on the Park but not within the ride perimeters.

## Wheelchairs

Wheelchair users can gain access on to the Pleasure Beach site. Ramps are positioned to allow direct access to some rides. Priority is given to those who need access to the rides with specific entrances. For full details please visit the Pleasure Beach website to find our disabled policy.

## Pushchairs

(Pushchairs and belongings are left at owner's risk.)

## Attraction Welfare Arrangements

**Lost / Found Children** – In the event a child has been lost or found, assistance can be sought via the General office. The park operates a Public Address system for any emergency announcements. During Pleasure Beach opening hours Park Wardens are on patrol. In addition there are approx 20 personnel on site using mobile radios.

**Welfare facilities** – There are four toilet blocks situated on the park:

- Main Entrance - Ladies, Gents, Disabled
- Pleasure Beach Inn - Ladies (with baby changing facilities), Gents and Disabled
- Middle Gate Toilets - Ladies, Gents (both with baby changing facilities)
- Behind Haunted Hotel - Ladies, Gents and Disabled.

(please note a radar key is needed for the disabled toilets, obtainable from reception with a £5 deposit)

**First Aid** – A well equipped First Aid room is situated in the reception area. During the Pleasure Beach opening hours a designated First Aider is on call.

## Code of Behaviour

It is the responsibility of the Group Leader and subsequently any accompanying adults to explain Our Code of behaviour. We ask that you highlight the following to each of Your Group.

- The aims and objective of the visit
- How to avoid specific dangers and why the Group should follow all our rules and procedures including safety instructions
- Why Health & Safety Policies and Procedures are in place
- The person who is responsible for the group
- The standard of behaviour expected from the group
- The behaviour, language and restraint of the Group
- What to do if one of the Group is approached by anyone outside the Group
- What to do if any member of the group is separated from the Group

## Risk Assessment

We have produced this Risk Assessment Guidance for the use of others.

Please note this Risk Assessment is periodically reviewed and is available in hard copy at any time.

### Definitions

#### P & L

Pleasure & Leisure Corporation PLC

#### HSG175

Fairgrounds and Amusement parks guidance on safe practice

| <b>Hazard</b>                 | <b>Freq of exposure before control measures</b> | <b>Injury level before control measures</b> | <b>Control measures</b>   | <b>Risk rating after control measures</b> | <b>Responsibility</b>                                     |
|-------------------------------|---|---|---|---|---|
| Adverse weather               | High  | Low   | Some rides will close when adverse weather could jeopardise a rider's safety.   | Low                                       | P & L Management /<br>Ride operators<br>Maintenance staff |
| Age of passengers             | High  | Low   | Rider's suitability is assessed by their height, not age. note; small children will need to be accompanied on some rides.   | Low                                       | N/A   |
| Barriers                      | High  | Medium                                      | Ride perimeter delineation is provided around each ride as laid down by HSG175.   | Low                                       | P & L Management  |
| Bomb threat                   | Low   | High  | Rides/attractions are evacuated and stopped by ride personnel on notification from the General office/ Management.  | Low                                       | P & L Management<br>Ride operators<br>Maintenance staff   |
| Clothing                      | Low   | Low   | Operators are trained to ensure passengers clothing is clear before engaging any moving parts.  | Low                                       | P & L Management<br>Ride operators                        |
| Collapse of overhead themeing | High  | Medium                                      | Yearly inspection of all rides/attractions by competent person as laid down in HSG175. Daily inspection of all rides/attractions by on site staff.  | Low                                       | Independent bodies<br>Maintenance staff                   |
| Collapse of structure         | High  | High  | Structures designed by and assessed by design reviews as laid down in HSG175. Daily inspection of all rides/attractions by on site staff. Yearly inspections by Competent Persons as laid down in HSG175. | Low                                       | Independent bodies<br>Maintenance staff                   |
| Collision with public         | Low   | High  | Members of the public are queued behind barriers of each ride whilst the rides are energised. Ride perimeter delineation is provided as laid down in HSG175.  | Low                                       | Ride operators<br>P & L Management                        |
| Control System Failure        | High  | Low   | Emergency procedures in place to recover passengers off rides. Daily inspection by on site staff. Yearly inspection by Competent person as laid down in HSG175.   | Low                                       | Ride operators<br>Maintenance staff<br>Independent bodies |

|  |        |        |  |        |   |
|--|--------|--------|--|--------|---|
| Crush Hazards                          | Medium | Medium | Staff to instruct public of potential hazards when entering and leaving the rides.<br>Daily inspection by on site staff.<br>Yearly inspection by Competent persons as laid down in HSG175.     | Low    | Ride operators<br>Maintenance staff<br>Independent bodies     |
| Electric Shock                         | Medium | High   | Daily inspection of all rides/attractions by on site staff.<br>Yearly inspection by Competent persons as laid down in HSG175.  | Low    | Maintenance staff<br>Independent bodies                       |
| Enclosed Areas                         | Low    | Low    | Rides/attractions classified as incorporating confined areas are either monitored by attendants or CCTV monitors.  | Low    | Ride operators  |
| Entrapment (Safety bars)               | High   | Low    | Staff to instruct public of potential hazards when closing safety bar /restraints.<br>Standard ride evacuation by competent staff  | Low    | Ride operators<br>P & L Management                            |
| Evacuation                             | Medium | Low    | Standard site evacuation procedures are carried out.<br>Emergency procedure in place to recover rides to their station.  | Low    | Ride operators / Group leaders                                |
| Failure of passenger restraint         | High   | High   | Daily inspection by on site staff.<br>Yearly inspection by Competent persons as laid down in HSG175  | Low    | Independent bodies<br>Maintenance staff                       |
| Fall of object from height             | High   | High   | Daily inspections of all rides/attractions by on site staff.<br>Yearly inspection by Competent persons as laid down in HSG175.<br>Loose objects removed from persons before embarking on ride. | Low    | Maintenance staff<br>Independent bodies<br>Ride operators     |
| Fall of person from height             | High   | High   | Passengers are secured in seats on rides by means of restraints and barriers.<br>Maintenance staff trained in working at heights and associated equipment.                                     | Medium | Independent bodies<br>Maintenance staff                       |
| Fire                                   | Low    | Medium | Staff training in fire fighting.<br>Site and ride evacuation procedures are carried out.<br>Fire fighting equipment available.   | Low    | Maintenance staff /<br>Group leaders<br>P & L Management      |
| Hazards from surfaces edges and angles | Medium | Low    | Limited by design of rides.<br>Daily inspection on all rides/attractions by on site staff.<br>Yearly inspection by Competent Persons as laid down by HSG175.                                   | Low    | Independent bodies<br>Maintenance staff<br>Independent bodies |
| High level areas                       | High   | Low    | Those who suffer from vertigo may find some rides uncomfortable. Supervision is required when getting on and off these rides when a condition is identified.                                   | Low    | Ride operators / Group leaders                                |

|  |        |        |  |     |   |
|--|--------|--------|--|-----|---|
| Human error                            | Medium | Low    | A single error by an operator can only allow another action to cause a hazard.<br>Operators training should be rigorous and be designed to remove possibility of error.<br>Errors can only result in a control measure listed being able to fail. The procedures are designed to be no too onerous, and should be able to be carried out by an operator with correct training. | Low | P & L Management<br>Ride operators      |
| Impact effects                         | Low    | Low    | Limited by design of rides.  | Low | Independent bodies                      |
| Inadvertent movement, or start of ride | High   | Medium | Control system requires positive action to start any of our rides. Control systems are isolated by key switches when unattended, or whilst operator in loading / unloading.  | Low | Independent bodies.<br>Ride operators   |
| Incurion into motion envelope          | High   | Medium | Members of public are not allowed to be in any enclosure whilst any of the rides are energised.<br>Ride perimeter delineation is provided as laid down in HSG175   | Low | Ride operators<br>Independent bodies    |
| Industrial hygiene                     | Low    | Low    | Daily cleaning carried out on rides and throughout the ride site.  | Low | Park cleaners<br>Ride operators         |
| Lighting failure                       | Low    | Low    | Site emergency lighting takes precedence.  | Low | P& L Management                         |
| Machinery guarding failure             | Low    | Medium | All moving parts covered, or out of reach.<br>Electrical enclosure guards against contact with dangerous voltages.   | Low | P & L Management                        |
| Mechanical failure                     | High   | Medium | Daily inspection of all rides by on site staff.<br>Yearly inspections by Competent persons as laid down in HSG175  | Low | Maintenance staff<br>Independent bodies |
| Medical conditions of passenger        | Medium | Low    | Passengers with severe disabilities, such that they would not be contained safely on the ride, are not allowed unless accompanied by a responsible carer.<br>Warning signs   | Low | Ride operators / group leaders          |
| Passenger eating foodstuff             | High   | Low    | Operators are trained not to allow passengers to use the ride whilst eating foodstuff.   | Low | Ride operators / group leaders          |
| Passenger footwear                     | High   | Low    | Operators are trained not to allow passengers to use the rides that either have inadequate, or do not have any footwear. This is to reduce the risk of injuries to bare feet.  | Low | Ride operators / group leaders          |
| Passenger personal effects             | High   | Low    | Passengers advised to secure all personal effects.   | Low | Ride operators / group leaders          |

|   |        |        |  |     |  |
|---|--------|--------|--|-----|--|
| Passengers standing whilst ride in motion | High   | Low    | Passengers advised not to stand whilst the rides are in motion. Operators are trained in the correct use of restraints where fitted. Certain rides will not engage unless restraints are securely locked.                                  | Low | Ride operators / group leaders   |
| Power failure                             | High   | Low    | Operator and Maintenance trained in emergency procedures to release passengers safely.   | Low | Ride operators<br>Maintenance staff                                    |
| Public disorder                           | High   | Medium | Operator trained to spot potential problems, where possible, and call for assistance before trouble develops.<br>Park wardens on patrol.<br>Operator informs main office by nearest telephone.<br>General site procedures take precedence. | Low | Ride operators<br>Park Wardens<br>Maintenance staff<br>/ group leaders |
| Shear hazard                              | Low    | Medium | Limited by design of rides.<br>Daily inspection of all rides by on site staff.<br>Yearly inspections by Competent staff as laid down in HSG175   | Low | Maintenance staff<br>Independent bodies                                |
| Slips / Trips / Falls                     | High   | Low    | Continual monitoring by on site staff.<br>Area kept totally clear of potential extra hazards.<br>Structural trip hazard, such as steps and changes of level, minimised due to adequate lighting and warning signs.                         | Low | P & L Management<br>Ride operators<br>/ group leaders                  |
| Software failure                          | High   | Low    | System designed not to fail, and areas assessed by design review as laid down in HSG175  | Low | Independent bodies   |
| Vehicle traffic                           | Low    | Medium | No vehicles allowed on site whilst the park is open to the public.   | Low | P & L Management<br>Park Wardens                                       |
| Vibration                                 | High   | Low    | System designed not to fail, and fatigue areas assessed by design review as laid down in HSG175<br>Daily inspection by on site staff.<br>Yearly inspection by Competent Persons as laid down in HSG175.                                    | Low | Independent bodies<br>Maintenance staff                                |
| Water                                     | Medium | Low    | Continual appraisal by staff to clean wet surfaces<br>Slip hazard kept to a minimum with anti-slip surfaces<br>Operator to stop rides during severe weather.   | Low | P & L Management<br>Ride operators<br>Maintenance staff                |
| Wood, fibreglass metal splinters          | Low    | Low    | Limited by design of rides.<br>Daily inspections by on site staff.<br>Yearly inspection by Competent persons as laid down in HSG175.   | Low | Maintenance staff<br>Independent bodies                                |